



St. Colman's N.S. Clara, Kilkenny

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Application for Admission 2025/2026

Please note that this form is for application purposes only. The information provided will be used to allocate available places in accordance with the School's Admission Policy/Annual Admissions Notice.

Please complete all sections of the form and return to St. Colman's N.S. between 06/01/2025-28/01/2025.

Please use BLOCK CAPITAL LETTERS to fill in the form below.

General Information on Child

Name:		Date of Birth:		P.P.S.:	
Address:				Eircode:	
Present Parish: (Please tick)					
<input type="checkbox"/> Living in Clara Parish	<input type="checkbox"/> Living Outside Clara Parish				

General Information on Parent(s)/Guardian(s)

Name:		
Relationship to child:		
Address:		
Home Phone:		
Mobile Phone:		
Email address:		

Medical

Does your child have a medical condition that should be made known to the school?

Details:

This Application **MUST** be accompanied by your child's **ORIGINAL** birth certificate. If you are living in Clara Parish proof of residence is required. **Please attach an official document and a utility bill confirming your address (dated within the last 6 months).** The school will make a copy of the document(s) submitted and will return all of the original document(s). Further documentation may be requested.

Please tick

	Have you attached a Birth Certificate for your child?
	Have you attached all relevant reports with regard to your child?
	If you are living in Clara Parish proof of residence is required. An official document and Utility Bill must be provided.
	Has the school permission to contact the playschool your child attended?

Declaration

I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate and I/We consent to its use as described.

Parent/Guardian Signature:	Parent/Guardian Signature:
Date:	Date:

FOR OFFICE USE ONLY:

DATE RECEIVED: _____

Data Privacy Statement

The information provided on this form will be used by St. Colman's NS to apply the selection criteria for enrolment and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file. On acceptance of an offer of admission, this information will be entered in the School Administration System Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to St. Colman's NS were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 – or relevant section – School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a Patron or another Board of Management for this purpose may include all or any of the following:

- i) The date on which an application for admission was received by the school;
- ii) The date on which an offer of admission was made by the school;
- iii) The date on which an offer of admission was accepted by an applicant;
- iv) A student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).